



St Mark's West Essex Catholic School

an Academy Trust School

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Headteacher Miss E Heaphy BSc MA PGCE NPQH

9th March 2018

Dear Parents,

Re: History Trip to the First World War Battlefields of France and Flanders

You are invited to attend an information evening for the History trip to France/Belgium. The evening will take place in the school library and will be held on **Wednesday 28th March between 5.30-6.00pm.**

The evening will outline essential information for pupils going on the trip. Issues such as travel details, emergency contacts and the schedule for the trip will be discussed. The meeting will also give you the opportunity to ask any questions and inform us of any medical/dietary requirements your son/daughter may have. With this in mind it is important that **all pupils and at least one parent/guardian** attend the evening.

I look forward to seeing you all on the 28th March. However, **should you have any difficulty attending the information evening it is essential that you contact me directly** to discuss any issues or ask questions you may have regarding the trip.

Yours sincerely

Mr M. Wootton (Head of Learning Area for Humanities & Trip leader)